

Highvale Secondary College







Digital Learning Program

Bring Your Own Device (BYOD)








Learning Opportunities

We expect our students to be using digital technology safely for:

Communication  Expressing themselves in socially appropriate ways through local and global connections.	Collaboration  Developing productive ways to work with others online to generate new ideas and solve problems.	Curation  Researching to locate and select appropriate resources to process information into meaningful learning products.
Creation  Crafting new ideas, inventions, products, processes and masterpieces in unique and innovative ways.	Critical Thinking  Questioning, analysing and evaluating digital information to form an objective opinion.	Celebration  Acknowledging positive learning achievements using appropriate school and/or parent-approved forums for a range of audiences.

All students will use digital technology to develop and model our core values:

Excellence  All digital work is of an exceptional standard.	Integrity  Acting with dignity, fairness, and maturity using digital technology.	
Resilience  Being fearless and proactive when faced with challenging circumstances and seeking support from significant adults at home and/or school to resolve issues in a timely manner.	Respect  Acknowledging the rights of all individuals to privacy, learning, compassion and safe access to digital information and resources.	Responsibility  Recognising and taking ownership of their actions to ensure they are safely using digital technology for learning online and offline.

Bring Your Own Device (BYOD) Program

Rationale

Advances in technology have meant that computers are becoming smaller, faster and more multimedia capable. Learning with digital technologies are now becoming an integral part of our culture, day-to-day life and education.

The Digital Learning Program for Highvale Secondary College has been designed to equip students with the skills and knowledge for 21st century learning. The College is embracing and encouraging the usage of student BYOD devices for school use. Cybersafety is also of paramount importance and the college has current up to date policies for the school community to follow.

The BYOD program will utilise digital devices with operating systems from Apple and Microsoft. Chromebook will not be supported due to their inability to handle the required software for certain subjects.

Highvale Secondary College BYOD Portal

The school provides easy purchasing of recommended devices over our supplied BYOD portal

<https://highvale.sc.technologyportal.com.au/>

Minimum Requirements

Mac Laptop Requirements

Parts	Specification
Processor	Minimum: Intel i5 (or equivalent) Recommended: M1 or M2 (or equivalent)
WIFI	Compatibility with 802.11 g/n/ac Compatibility with enterprise authentication
Battery life	Minimum: 4 hours Recommended: 8 hours
Memory	Minimum 8GB Ram Recommended: 16GB Ram
Hard Drive	Solid State Drive (SSD)
Physical Characteristics	10.5-inch screen (minimum size)
Warranty	3 Years recommended on both battery and device
Operating System	OSX 10.15 (Catalina) or newer
Protection	HSC strongly suggest the use of a rigid laptop or tablet covers for safer storage of the device rather than a neoprene/soft cover.

Windows Laptop Requirements

Parts	Specification
Processor	Minimum: Intel i3 (or equivalent) Recommended: i5 or i7 (or equivalent)
WIFI	Compatibility with 802.11 g/n/ac Compatibility with enterprise authentication
Battery life	Minimum: 4 hours Recommended: 8 hours
Memory	Minimum 8GB Ram Recommended: 16GB Ram
Hard Drive	Solid State Drive (SSD)
Physical Characteristics	10.5-inch screen (minimum size)
Warranty	3 Years recommended on both battery and device
Operating System	Windows 10
Protection	HSC strongly suggest the use of a rigid laptop or tablet covers for safer storage of the device rather than a neoprene/soft cover.

Duty of care for devices

Insurance arrangements for devices regarding accidental damage to devices lie with parents and students.

Department of Education insurance policies do not cover damage to personal devices and property brought to school by students.

We highly recommend families organize insurance for accidental damage.

Technical Support

Students are encouraged to log repair jobs at support@highvalesc.vic.edu.au or visit the IT office.

Mobile Phone Policy

On Wednesday 26 June 2019 the Minister for Education, the Hon James Merlino MP, announced The Mobile Phone Policy which is now in effect. The policy requires all students at Victorian state primary and secondary schools to switch off their mobile phones and store them securely from the start of the school day until the final bell. **Therefore, the Highvale BYOD program will not support mobile phones.**

Access to Highvale SC BYOD Wi-Fi network and resources

1. Internet access through our campus will be provided through Cisco wireless and dedicated fibre connection at no cost to students who are enrolled.
2. Printing facilities will also be provided with \$5 for free every term.
3. Educational software will be provided free for all enrolled students. For example, Microsoft Office suites, Sketchup Pro, Stile, Adobe Suite, AI PR and other design tools.

APPENDIX 3 - SCHOOL COPY

Signed Parent and Student Copy need to be returned to the General Office

Highvale Secondary College

Student Cybersafety, Digital Learning & Technologies Acceptable Use Agreement

School Copy – Student/Parent Agreement (Please return to the General Office)

I have read the Cybersafety and Digital Learning Guidelines and Device Responsibilities Guidelines and agree to:

- Abide by all guidelines to ensure I use digital devices safely, responsibly and ethically at all times
- Take full responsibility for my actions and digital devices I use
- Ensure that my device is fully charged upon my arrival to the school
- Students are strictly prohibited from using Virtual Private Networks (VPNs) or proxy services to bypass the school's network restrictions.
- Use my own and/or a school digital device for learning at all times at the College
- Positively display the school values through using digital devices: Excellence, Integrity, Resilience, Responsibility and Respect
- Ensure I am Cybersafe by following the school's direction to:
 - Communicate safely and appropriately at all times
 - Understand my school and home connectivity obligations
 - Know how to combat cyberbullying and take responsible action
 - Understand the risks in online relationships and safeguard myself at all times
 - Protect myself and others when uploading and sharing information
 - Download safely and responsibly every time
 - Know when to turn off devices

Breaches of this policy by students can result in a number of consequences which will depend on the severity of the breach and the context of the situation. This includes:

- removal of network access privileges
- removal of email privileges
- removal of internet access privileges
- removal of printing privileges
- other consequences as outlined in the school's *Student Wellbeing and Engagement* and *Bullying Prevention* policies.

I am also aware that my activities using the school ICT infrastructure can be and will be monitored.

Student Name

Student Code.....

Year Level.....

Date...../...../.....

Parent/Carer Signature.....

Student Signature.....